



Annual United Way Chili Cook off



TIMELINE

- 11:30 to Noon. Team Rep will check in and *claim booth spot only*.
- NOON Booth setup and decorating begins.
- 1 PM – Chili up to temp!
- 2 PM – CCHD making rounds, checking temperatures etc.
- 3:45 PM – Set up complete; booth, chili and special category foods ready.
- 4 PM – Doors open to the public
- 6:30 PM – Awards Announced
- 7 PM Break down of booths, cleanup of area

CHECKLIST FOR DECEMBER 8, 2017

- ✓ 3 (or more) gallons of chili heated to **135 degrees no later than 2:00pm** at LSSU. Chippewa County Health Dept. rep will be monitoring temperatures with thermometers. *Cold chili will blow the breakers and upset other teams. It could also disqualify you.*
- ✓ 2 completed health department forms – included in team packet.
- ✓ Metal stem food thermometer (not a meat thermometer).
- ✓ Any condiments you wish to bring - butter, sour cream and cheese need to be **on ice** at all times.
- ✓ Heavy duty extension cords & power bar. Due to LSSU's breakers, we recommend 1 cooker per cord.
- ✓ Bucket, clean rags and some bleach. Spray cleaners are **NOT** allowed.
- ✓ Bleach test strips (CCHD **will** be testing your water). *Helpful hint: Gordon Food Service stocks these.*
- ✓ Quad Ammonia strips if you aren't using bleach.
- ✓ Several ladles (**minimum 2**).
- ✓ Booth decorations, please include any previously won trophies or chili hats! Go ahead, brag!
- ✓ You will need hair nets/hats and plastic gloves for **all** servers.
- ✓ You will need small sample sized Styrofoam/paper cups not bowls.
- ✓ You will need plastic spoons and napkins.
- ✓ Tongs for any crackers, chips, candy that isn't individually wrapped.
- ✓ **No food items can be set on the floor - including cambros.**
- ✓ Any extra tables and chairs for behind your table. LSSU will provide one table and 2 chairs.
- ✓ **You will get 2 free wristbands upon arrival. Extra wristbands for team members/booth volunteers can be purchased for \$3.00 each.** (Purchase ahead by contacting our office, or purchase at team check-in table the day of cook off.)

PARKING INFORMATION

Please park in the north-east corner of **LOT A** (Norris Center) and enter through the doors nearest the Bell Tower. United Way Signs will mark entrance. Campus parking lot map available if needed.